



Vacancy: Editor

Jonathan Ball Publishers, a division of Media24 (Pty) Ltd, is looking for an Editor to work at one of South Africa's most dynamic book publishers. Reporting to the Publishing Director, the successful candidate's responsibilities will span the range of editorial duties at a trade publisher. The position is based in Cape Town or Johannesburg.

Key responsibilities:

- Project managing books from manuscript to print
- Editing and proofreading
- Reviewing and assessing manuscripts for merit and commercial viability
- Helping to identify commercially viable book concepts
- Assisting the sales, publicity and marketing teams with information and material needed for their purposes
- Liaising with authors

Requirements/Experience:

- Applicable Tertiary Qualification
- Minimum 2-3 years' experience in the same or similar position
- Strong English editorial and writing expertise. Shortlisted candidates may be required to write a test
- A love of reading and a passion for South African stories, with a focus on non-fiction

Skills and competencies:

- Deadline driven with close attention to detail
- Planning, project management and organising skills
- Excellent communication skills, both written and verbal

Anyone who is interested in applying for this position and who meets the requirements of the post may direct an application in the form of a CV and covering letter via the following link: <https://media24.simplify.hr/vacancy/e4chwv>

Closing date: 15 September 2025

Every application must be accompanied by **three book concepts** (i.e. ideas for books that could be pursued), a **clear indication of your salary expectations** and details of three referees.

Jonathan Ball Publishers reserves the right not to fill this position at this time should a suitable candidate not be found. Only shortlisted candidates will be interviewed.

Given the employment equity policy of Media24, preference will be given to suitable candidates from the designated groups.